



## CITY OF ATLANTA

Kasim Reed  
Mayor

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DEPARTMENT OF PROCUREMENT  
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP  
Chief Procurement Officer  
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December 24, 2014

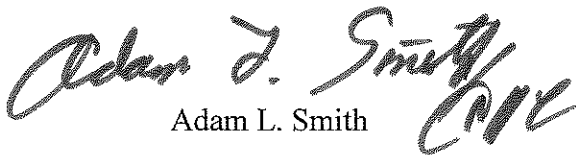
Dear Potential Proponents:

**Re: FC-7611, Citywide Pest Control**

Attached is one (1) copy of **Addendum Number 1**, which is hereby made a part of the above-referenced project.

For additional information, please contact James E. Crenshaw at (404) 865-8816 or by email at [jecrenshaw@atlantaga.gov](mailto:jecrenshaw@atlantaga.gov).

Sincerely,

  
Adam L. Smith

ALS/jec

**ADDENDUM NO. 1**

This Addendum No. 1 forms a part of the Request for Proposals and modifies the original solicitation package and any prior Addenda as noted below and is issued to incorporate the following:

- A total of seven (7) Questions and Answers (see page 4).

**The Proposal due date has NOT been modified and Proposals are due on Wednesday January 7, 2015 and should be time stamped in no later than 2:00 P.M. EST and delivered to the address listed below:**

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP  
Chief Procurement Officer  
Department of Procurement  
55 Trinity Avenue, S. W.  
City Hall South, Suite 1900  
Atlanta, Georgia 30303

**\*\*All other pertinent information is to remain unchanged\*\***

**Acknowledgment of Addendum No. 1**

**Proponents must sign below and return this form with Proposal response to the Department of Procurement.**

Proponents must sign below and return this form with Proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of **FC-7611, Citywide Pest Control** on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Legal Company Name of Proponent

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Questions and Answers

- 1) Is there a required 5 percent bid bond with the bid?

**Answer:** No. Please refer to Part 1 of the solicitation document, Information and Instructions to Proponents.

- 2) Is mandatory to give a minimum of 35% of the contract to SBE companies?

**Answer:** Yes. Please see the Solicitation Appendix A— Office of Contract Compliance Requirements.

- 3) Can you please provide information on the current service provider as well as the current price?

**Answer:** There is no current service provider.

- 4) Are there any childcare facilities located inside any of the buildings?

**Answer:** Yes. There are two (2) childcare facilities located at Atlanta Workforce Development Agency and Georgia Hill Community Center. Please refer to the solicitation document for a detailed outline of the Scope of Services required for the above referenced solicitation.

- 5) Are there any food areas in any of the buildings such as snack bars, cafeterias or break rooms? If so, how many and where?

**Answer:** Yes. There is one (1) cafeteria and one (1) snack bar in Atlanta City Hall. Please refer to the solicitation document for a detailed outline of the Scope of Services required for the above referenced solicitation.

- 6) Which of the buildings require service after hours?

**Answer:** Currently two (2) buildings require service after hours; they are Atlanta Workforce Development Agency and Georgia Hill Community Center. Please refer to the solicitation document for a detailed outline of the Scope of Services required for the above referenced solicitation.

- 7) How much time is the current provider allocated to service the facilities and how many employees are doing the servicing?

**Answer:** There is no current service provider.